

Caroline County Public Schools FY 2023 Budget Development Calendar

November, 2021-February 2022	Budget Advisory Committee Meetings to gather community and employee feedback for the FY23 Budget (standing committee may include meetings later in process if needed)
Wednesday, October 20, 2021	CIP Budget Advisory Committee Meeting to gather community and employee input and feedback for the FY23 CIP Budget
Tuesday, October 26, 2021	Senior Admin Meeting -set focus for FY 23 budget and distribute budget preparation materials
Monday, November 8, 2021	School Board approves budget development calendar
Monday, November 8, 2021	School Board First Reading of FY23 CIP budget
Wed, November 10, 2021	Budget request from Departments/Schools due to Finance office
Monday, December 13, 2021	School Board Budget workshop (Prioritizing activity for Operations)
Week of December 13, 2021	Release of Governor's Proposed State Budget
Monday, December 13, 2021	School Board approves FY23 CIP budget
Tuesday, December 14, 2021	CIP budget submitted to the County Administrator
Monday, January 10, 2022	Update School Board on Governor's proposed budget & School Board budget workshop
Monday, January 10, 2022	School Board Public Hearing on the budget - Caroline Middle School at 6:45 p.m.
Thursday, January 27, 2022	CIP Presentation to Planning Commission (County Budget Calendar)
January, 2022 (TBD)	School Board joint budget workshop with County Board of Supervisors
Monday, February 7, 2022	School Board considerations and approval of the Proposed FY23 Operating Budget
Tuesday, February 8, 2022	Superintendent/School Board presents FY23 Approved operating school budget to County Board of Supervisors
Thursday, February 24, 2022	CIP Public Hearing by the Planning Commission (County Budget Calendar)
February, 2022 (TBD)	School Board joint budget workshop with County Board of Supervisors
Tuesday, March 8, 2022	County Administrator's Proposed Budget Submitted to County Board of Supervisors (County Budget Calendar)
Tuesday, April 12, 2022	Public Hearing on County Budget (including school division operational and CIP) (County Budget Calendar)
Tuesday, April 26, 2022	Board of Supervisors' adoption of County FY23 Budget and Property Tax Rates (County Budget Calendar)
TBD	School Board workshop to discuss County's approved budget and any required changes
Monday, May 9, 2022	Updated school division FY23 budget presented to School Board for adoption
Tuesday, May 10, 2022	Request to Board of Supervisors for appropriation of the school budget
May, 2022 (TBD)	School Board joint meeting with County Board of Supervisors

Revised 12/13/21

Important Calendar Dates

- Winter Break December 20, 2021– December 31, 2021
- January 17, 2022 Holiday
- Spring break April 4, 2022 to April 8, 2022