

Caroline County Public Schools FY 2022 Budget Development Calendar

November, 2020-February 2021	Budget Advisory Committee Meetings to gather community and employee feedback for the FY22 Budget (standing committee may include meetings later in process if needed)
October 2020	CIP Budget Advisory Committee Meeting to gather community and employee input and feedback for the FY22 CIP Budget
Tuesday, October 27, 2020	Senior Admin Meeting -set focus for FY 22 budget and distribute budget preparation materials
Monday, November 9, 2020	School Board approves budget development calendar
Monday, November 9, 2020	School Board First Reading of FY22 CIP budget
Friday, November 13, 2020	Budget request from Departments/Schools due to Finance office
Monday, December 7, 2020	School Board Budget workshop (Prioritizing activity for CIP and Operations)
Week of December 13, 2020	Release of Governor's Proposed State Budget
Monday, December 14, 2020	School Board Budget work session
Monday, December 14, 2020	School Board approves FY22 CIP budget
Tuesday, December 15, 2020	CIP budget submitted to the County Administrator
Tuesday, January 26, 2021	School Board joint budget workshop with County Board of Supervisors
Monday, January 11, 2021	Update School Board on Governor's proposed budget
Monday, January 25, 2021	School Board Public Hearing on the budget - Caroline Middle School at 5:30 p.m.
Monday, January 25, 2021	School Board budget workshop following closing of public hearing
Thursday, January 28, 2021	CIP Presentation to Planning Commission (County Budget Calendar)
February 23, 2021	School Board joint budget workshop with County Board of Supervisors
Monday, February 8, 2021	School Board considerations and approval of the Proposed FY22 Operating Budget
Tuesday, February 9, 2021	Superintendent/School Board presents FY22 Approved operating school budget to County Board of Supervisors
Thursday, February 25, 2021	CIP Public Hearing by the Planning Commission (County Budget Calendar)
March 23, 2021	School Board joint budget workshop with County Board of Supervisors
Tuesday, March 9, 2021	County Administrator's Proposed Budget Submitted to County Board of Supervisors (County Budget Calendar)
Tuesday, April 13, 2021	Public Hearing on County Budget (including school division operational and CIP) (County Budget Calendar)
Tuesday, April 27, 2021	Board of Supervisors' adoption of County FY22 Budget and Property Tax Rates (County Budget Calendar)
May 6, 2021 (5 p.m.)	School Board workshop to discuss County's approved budget and any required changes
Monday, May 10, 2021	Updated school division FY22 budget presented to School Board for adoption
Tuesday, May 11, 2021	Request to Board of Supervisors for appropriation of the school budget
May, 2021 (TBD)	School Board joint meeting with County Board of Supervisors

Important Calendar Dates

- Winter Break December 21, 2020– January 1, 2021
- January 18, 2021 Holiday
- Spring break April 5, 2021 to April 9, 2021